



DEPARTMENT OF THE ARMY  
HEADQUARTERS, U. S. ARMY MEDICAL COMMAND  
1216 STANLEY ROAD, SUITE 25  
FORT SAM HOUSTON, TEXAS 78234-6010

REPLY TO  
ATTENTION OF

MCHS-IQ

19 July 2004

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Minutes of the US Army Medical Command Data Quality for AMEDD Success Team (DQFAST)

1. The DQFAST met in Room 107, US Army Patient Administration Systems and Biostatistics Activity (PASBA) Conference Room, Building 126, at 0900 on 15 June 2004.

a. Members Present:

MAJ Deborah Wesloh, Acting Team Leader, PASBA  
Ms. Garnet Robinson, Data Quality Section, PASBA  
Ms. Jan Leaders, TRICARE Operations Division, MEDCOM  
Mr. Timothy Fannin, Internal Review (IR), MEDCOM  
Mr. Gregory Padilla, Resource Management (RM), MEDCOM  
Mr. Ron James, Data Analysis Section, PASBA

b. Members Absent:

COL Leo Bennett, Quality Management Division (QMD), MEDCOM  
MAJ Joan Ulsher, Decision Support Branch, PASBA  
CPT Misty Blocker, Decision Support Cell, Office of The Surgeon General  
Ms. Mona Bacon, Army MEPRS Program Office (AMPO), MEDCOM  
Ms. Jo Anne Cyr, ACofS, Program, Analysis and Evaluation, MEDCOM  
Ms. Joan Richwine, IBA

c. Others Present:

Ms. Carolyn Enloe, Representing Decision Support Branch, PASBA  
Ms. Gena Davis, Representing AMPO, MEDCOM  
Ms. Paulette Richards, Representing RM, MEDCOM  
Mr. Joseph Bacon, Data Quality Section, PASBA

2. Opening Remarks. No opening remarks.

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3. Old/Ongoing Business.

- a. Approval of Minutes. The May 2004 minutes were approved as written.
- b. Quality Management. There was no update at this time for Clinical/Clinical Practice Guidelines.
- c. Data Quality.
  - (1) Metrics. The DQFAST Metrics, enclosures 1-3, are included for the members to review.
    - (a) The Standard Ambulatory Data Record (SADR) Timeliness Metric, [enclosure 1](#), showed a two percent decrease from last month, although the metric is still in the Green. Several sites compliance decreased by small percentages.
    - (b) The Medical Expense Personnel Reporting System (MEPRS) Currency Metric, [enclosure 2](#), showed an increase in compliance from last month. Last month three sites did not get their data submitted on time, while this month only two sites were delinquent. The two delinquent sites were Fort Gordon and Fort Huachuca. Fort Huachuca had a problem with their server, while Fort Gordon continues to have issues with the Composite Health Care System, version II (CHCS II).
    - (c) The End of the Day Processing metric, [enclosure 3](#), is unchanged from last month. Compliance on this metric is still at 100 percent.
  - (2) DQMC Program Issues. There are still ongoing issues with the timeliness and accuracy of coding. The submission of SADR's in a timely manner has experienced a recent decline. When facilities were self-reporting their daily submission of SADRs there was a higher level of compliance, since the PASBA began verifying daily SADR transmissions the compliance has dropped. For FY 05 the Army will recommend to the TRICARE Management Activity Data Quality Management Program Workgroup that the computation of the SADR submission metric for the Data Quality Management Control Program be changed to a percentage method instead of a pass or fail method.
  - d. Coding. Current Issues/Solutions. The PASBA participated in a meeting with the Deputy Surgeon General on the status of the Coding Compliance Editor (CCE). Fort Sill is currently testing the CCE system. Both Fort Hood and Tripler Army Medical Center are scheduled to begin testing of CCE. At this time there was no status update of the CHCS II or progress of the Advance Med audits.

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e. Resource Management.

(1) There was no update at this time from the Budget Section of Resource Management.

(2) Ms. Richards from RM at MEDCOM stated that they recently finished their multi-market plan research. This plan addressed TRICARE contracts that cross between the different branches of service.

(3) Mr. Fanning from IR at MEDCOM stated that TMA has a new management assessment process. This process is similar to a risk assessment. Individual facilities would be required to conduct a self-assessment on a variety of subjects, one of which would be data quality. Mr. Fanning anticipates reporting the results of this assessment in July 2004.

f. Data Quality for Deployed Units. Ms. Enloe reported that PASBA is still receiving records from various deployed units. .

4. New Business. None to report at this time.

5. The meeting adjourned at 0945. The next meeting will be on 20 July 2004.

3 Encls  
as

/s/  
DEBORAH WESLOH  
MAJ, MS  
Acting DQFAST Team Leader

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1-Each Committee Member